



**DIVISION OF D&A**



## **ABOUT DOHERTY AND ASSOCIATES, INC.**

FOUNDED IN 2001 AND HEADQUARTERED IN WILMINGTON, DELAWARE, DOHERTY AND ASSOCIATES, INC. IS A FULL-SERVICE ACCOUNTING FIRM SERVING BOTH BUSINESS AND INDIVIDUAL CLIENTS. DOHERTY AND ASSOCIATES IS A MULTIPLE AWARD-WINNING ACCOUNTING FIRM SERVICING CLIENTS IN ALL 50 STATES AND IN OVER 27 COUNTRIES AROUND THE WORLD. OUR COMPREHENSIVE PORTFOLIO OF ACCOUNTING SERVICES, IS COMPLEMENTED BY THE MEDICAL BILLING MANAGEMENT DIVISION. MEDICAL BILLING MANAGEMENT PROVIDES FULL SERVICE MEDICAL BILLING, CODING, AND ACCOUNTS RECEIVABLE COLLECTION SERVICES.

## **COMPANY CERTIFICATIONS:**

- 5LLH7
- 118519722
- GSA CONTRACT# GS00F144GA
- GSA SCHEDULE: 00CORP SIN: 520-15
- WOSB – NWOSB CERTIFIED CERT# RWOSB162826
- WBENC- DELAWARE CERT#15092498

## **DOHERTY AND ASSOCIATES KEY PERSONNEL**

**Debria G. Doherty, President and CEO**  
**Jeffery Haines , CPA, Senior Tax & Operations Manager**  
**Brian Caulford , Accounting Supervisor**  
**Dominique Puleio- Government Contract Administrator**

### **Core Capabilities(cont.)**

#### **Accounts Payable**

- Daily Processing of invoices
- Electronic Domestic ACH Payments
- Payments to Vendors with Cost Accounting applied

#### **Accounts Receivable**

- Specialty invoice Billing
- ACH & Wire receipts
- Collections

## **CORE CAPABILITIES**

**Bookkeeping & Reconciliation**  
**Billing- Time Management**  
**Medical Billing and Coding**  
**Accounting**  
**Financial Controller – CFO**  
**Accounts Payable**  
**Accounts Receivable**  
**Payroll**  
**Financial Reporting**  
**Tax Services including IRS, IRS Representation and Tax Resolution**

### **Bookkeeping and Reconciliation**

- Prepare and process payroll
- Manage Accounts Payable and Receivable
- Reconcile and balance all accounts
- Prepare checks, payments and bank deposits
- Collate and analyze account data – generate financial reports
- Allocate and post financial transaction details to books

### **Medical Billing**

- Demographic and charge entry
- Coding
- Payment posting and denial analysis
- A/R Follow-up
- EOB updated in system Daily
- Reports generated and sent daily, weekly, monthly

### **Accounting**

- Site Selection and Contract Negotiations
- Registration Website and Maintenance
- Exhibitor Coordination
- Keynote and Speaker Identification
- Proceedings Transcription

### **Payroll**

- Electronic Paystubs
- Direct Deposit
- Processing Quarterly & Yearly Payroll Tax Returns

## NAICS CODES

### Primary:

**541211: Offices of Certified Public Accountants**

### Secondary Codes:

**541213: Tax Preparation Services**

**541214: Payroll Services**

**541219: Other Accounting Services**

**524292: 3<sup>rd</sup> Party Medical Billing and Coding**

## COMPANY AWARDS AND ACCOMPLISHMENTS

- 2015, 2016, 2017 Winner "The Happening List" – 1<sup>st</sup> Place Best Accounting/CPA of Northern Wilmington
- 2014, 2015, 2016 Best of Wilmington Award – Billing & Bookkeeping Service category by the Wilmington Award Program.
- 2014, 2015, 2016, 2017 Voted "Winner" for Best Accounting / Tax Preparation by North Delaware Happening
- Voted 2016 "Finalist" for Best Accounting Firm in Delaware, by Readers of The News Journal
- 2016 Best of Newark Award
- Diversity & Inclusion in the Workplace - Awarded Gold Level, 2014 Award by Associated Builders and Contractors, Inc. (ABC)
- Readers' Choice 2013- Best Accounting Firm in DE
- Readers' Choice 2014 -Finalist Best Accounting Firm in DE

## DEBRIA G. DOHERTY, PRESIDENT & CEO

Debria Doherty founded Doherty and Associates in 2001, functioning as the CEO & President. Debbie is an active member of both the Delaware and Middletown State Chambers, DELREIA (Delaware Real Estate Investor Association), Maryland Society of Accountants, National Association of Professional Women, and Women's Business Enterprise (WBE). Most recently she was certified as a Women's Owned Small Business by NWOBS for the Federal Government. Debbie has been fortunate enough to be voted "Winner" 2015, 2016, 2017 for "The Happening List" 1<sup>st</sup> Place Best Accounting/CPA of Northern Wilmington, As well as in 2014, 2015, 2016 Best of Wilmington Award for Billing & Bookkeeping Service category by the Wilmington Award Program.

In addition to her Successful financial career, In March of 2015, in joint efforts with Doherty & Associates, Debbie founded Tender Hearts, Inc. a 501C non-profit here in Delaware. Tender Hearts was formed to support medically fragile children to create a better quality of life. In just a short time, Tender Hearts has supported such organizations as the March of Dimes, Exceptional Care for Children, and A.I. DuPont Children's Hospital. In 2016, Tender Hearts expanded to support their own projects that directly benefit those children in our community with medical challenges.

